



Video Studio Rental Agreement

8000 Powell Rd. Suite 100
St. Louis Park, MN 55426
Studio #22

1. Use the space only during the time rented. Please vacate the studio by the end of the rental period. \$50 minimum charge AND \$50 per hour for any overages.
2. Turn off heat/AC (System off, Fan Auto) at the end of the rental period. \$50 charge if the HVAC is left on.
3. Client shall use one contact person. This person will be the only person who has keys and codes. This person will be solely responsible for the rental. The contact person must provide a drivers license. Contact person must sign agreement.
4. Please keep people and equipment at least 3 feet from the bottom of the cyclorama at all times. Any damage to the cyclorama will be assessed and fees will be collected at the end of the rental.
5. It is the client's responsibility to carry liability insurance.
6. All State and Federal laws apply on Taylor Sound premises
7. Keep your personnel inside the studio(s) that you have rented. Loitering in the other parts of the studio is not allowed.
8. Clean up after yourself. This is a DIY, budget studio. If you want Hollywood style service, let us know, and we can gladly adjust your fees to accommodate you. Discard all trash, clean up bathrooms and leave the studio as good or better than you found it. We will repaint the cyclorama after heavy use (this is normal).
9. Wifi is available upon request.
10. No smoking inside.
11. Lock door of studio space. Return key and key card to blue lock box in entry.
12. **Thermostat: Please use the arrow up or down buttons to set the thermostat to your desired temp. Do not press "HOLD". This way when the next cycle comes around it will reset to it's normal settings and you don't have to turn it down when you leave. Leave system on Cool or Heat depending on season. Leave Fan on AUTO.** You may be charged a fee for leaving the heat or AC on hold.
13. If you lock your keys in your room contact Perry at 612-208-2864 and you will be issued temporary codes to retrieve key access. Your first lockout is free. Subsequent lockouts will be charged \$20. If it is after 10pm, you may have to wait until the next day.
14. Lock door of studio space. Return key and key card to blue lock box in entry or make another payment when your term is complete.

Client Initials _____

Rental Date: _____ From _____ To: _____

Rental Date: _____ From _____ To: _____

Fees:

Rental Description _____

Lights \$ _____

Equipment \$ _____

Emergency Late Notice Fee \$ _____

Damages \$ _____

Miscellaneous \$ _____

Total: \$ _____

Signed _____ Date _____

Print Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

Pass Card # _____